



Admissions Check-Off List

STEP 1 Electronic Application form to the Graduate School, including payment of application fee. Form may be accessed online at <https://app.applyyourself.com/?id=purduegrad>.

STEP 2 Application form for Admission to the MBA for Executives Program.

Submitted in hard copy to the address below.

- An official transcript from each educational institution attended sent directly to the address below.
 - Three letters of recommendation.
 - A letter of organizational endorsement indicating that your supervisor and company are aware of, and support, your pursuit of this program. This letter must be written on your company's letterhead.
 - A copy of your resume with your business card attached.
 - Personal essays.
 - International applicants which English is not their first language will have to take the TOEFL exam. The minimum internet-based test overall score required is 77 (minimum of 19 is required for the Reading section; 14 for Listening; 18 for Speaking; and 18 for Writing). If the applicant has a degree in the U.S. the score must be documented by an official report from the Educational Testing Service and must be no more than 24 months old at the time the application credentials are reviewed in the Graduate School.
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STEP 3 Personal interview. We will contact you for an interview when the principal parts of your application have been received.

All application materials must be sent directly to:

Dr. Lori S. Feldman
Director, MBA for Executives Program
Purdue University Calumet
School of Management
2200 169th Street
Hammond, IN 46323-2094



Application for Admission

PLEASE SUBMIT TO:
Dr. Lori Feldman, *Director*
MBA for Executives Program
Purdue University Calumet
School of Management
2200 169th Street
Hammond, IN 46323-2094
Tel: 219-989-3150
Fax: 219-989-3158

THIS IS **STEP 2** OF THE APPLICATION PROCESS.

Submit this form, three letters of recommendation, a letter of organizational endorsement, your personal essays and transcripts from all educational institutions attended to the address on the right.

Please type or print in ink.

PERSONAL DATA

Full name _____ Informal name _____

Social security number _____ Date of birth _____ Place of birth _____

Home address _____ City _____ State _____ Zip _____

Phone (_____) _____ E-mail address _____

Emergency contact: Name _____ Phone number (_____) _____

State of residence for the past two years (disclosure required) _____

State and federal laws pertaining to civil rights require the University to report ethnic data. Please check one.

- American Indian White/Non Hispanic Black/Non Hispanic
 Asian or Pacific Islander Hispanic Other

Are you a U.S. citizen? (CIRCLE ONE) Yes No If not, country of citizenship _____

COMPANY DATA

Name of organization _____

Business address _____ City _____ State _____ Zip _____

Title of present position _____

Phone (_____) _____ Fax (_____) _____ Years with company _____

If subsidiary, division, or affiliate, indicate parent company name _____

All correspondence should be sent to: (CIRCLE ONE) Home Office

Size of company (number of employees)

- Less than 100 100-499 500-999
 1,000-9,999 10,000-99,999 over 100,000
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Please select the category that best describes your organization:

- Manufacturing
- Healthcare
- Construction
- Government
- Energy/Natural Resources
- Agriculture, Forestry, Fishing
- Transportation, Communication, Public Utilities
- Other _____

Please describe your job responsibilities _____

Budgeting responsibilities _____

Number of personnel supervised _____ To what position(s) do you report _____

Total compensation \$ _____

If you prefer, you may state your compensation on a separate page and place it in a sealed envelope marked "Confidential" to the Director, MBA for Executives Program.

EMPLOYMENT HISTORY

Please list each of the jobs and activities you have had since college, including military service.

Begin with the most recent position.

D A T E S

_____ to _____ Company _____ Location _____

Position _____

Responsibilities _____

_____ to _____ Company _____ Location _____

Position _____

Responsibilities _____

_____ to _____ Company _____ Location _____

Position _____

Responsibilities _____

_____ to _____ Company _____ Location _____

Position _____

Responsibilities _____

Total years of work experience _____ Total years of management experience _____

List career organizations of which you are a member (*for example, American Management Association, American Bar Association*)

List any professional examinations you have passed (*If you have passed some, but not all parts of an examination, indicate the parts passed.*)

What are your most significant contributions outside of your business achievements? _____

ACADEMIC DATA

Please list chronologically all colleges and universities attended, beginning with the most recent institution.

Name of institution and location	Dates attended	Major	Degree/GPA (out of 4.0)
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RECOMMENDATIONS

Letters of recommendation from: (1) a senior level person in your organization, (2) your supervisor, past or present, and (3) someone from outside your organization. List name, title, and company.

1. _____
2. _____
3. _____

SIGNATURE

I certify that the information provided on this application is accurate and complete. I understand that falsified information may result in denial of admission and/or termination of enrollment at Purdue University. I certify that I have not been censured for academic dishonesty during my previous college enrollments. If I have been, I will provide an accompanying explanation.

Signature _____ Date of signature _____
(Required)